

新鴻基地產發展有限公司

Sun Hung Kai Properties Limited

(Incorporated in Hong Kong with limited liability) (於香港註冊成立之有限公司) (Stock Code 股份代號: 16) (Warrant Code 認股權證代號: 1441)

通知信函 NOTIFICATION LETTER

9 October 2015

Dear Registered Shareholder and/or Warrantholder,

Sun Hung Kai Properties Limited (the "Company")

- Notice of publication of (i) the 2014/15 Annual Report, (ii) the Circular in relation to proposals for general mandates to buy back shares and to issue shares, re-election of Directors and adoption of new articles of association and notice of annual general meeting, and (iii) the Proxy Form for 2015 annual general meeting (collectively the "Current Corporate Communications")

We are pleased to inform you that the English and Chinese versions of the Current Corporate Communications are available on the Company's website at www.hkp.com and the website of Hong Kong Exchanges and Clearing Limited ("HKEx") at www.hkexnews.hk. You may access the Current Corporate Communications (i) by clicking "Investor Relations" section on the home page of the Company's website, then selecting "Annual/Interim Reports" (for the 2014/15 Annual Report) and "Announcements" (for the other Current Corporate Communications) and confirming your acknowledgement of and agreement to the "Investor Relations" disclaimer; or (ii) by browsing through the HKEx's website. If you have elected to receive the Corporate Communications (Note) in printed form, the printed version of your selected language(s) of the Company of the the Current Corporate Communications are enclosed herewith.

Please note that the 2015 annual general meeting of the Company will be held at 53rd Floor, Sun Hung Kai Centre, 30 Harbour Road, Hong Kong on Thursday, 12 November 2015 at 12:00 noon.

If you have chosen (or are deemed to have consented) to receive the Corporate Communications by electronic means through the Company's website instead of in printed form but (i) for any reason have difficulty in receiving or gaining access to the Current Corporate Communications; or (ii) would like to receive printed copies of the Current Corporate Communications, the Company will upon written request send the printed copies of the Current Corporate Communications to you free of charge. Please make your request to the Company c/o Computershare Hong Kong Investor Services Limited ("Computershare"), the Registrar maintaining the registers of members and warrantholders of the Company, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at shkp@computershare.com.hk.

If you have received the Current Corporate Communications in either English or Chinese only and would like to receive printed copies in other language free of charge, please send your request to the Company c/o Computershare by post or by email.

With respect to all future Corporate Communications, please note that you are entitled to change your choice of language and/or means of receipt by giving reasonable notice (of not less than 7 days) to the Company c/o Computershare in writing (at the address stated above) or by email (at shkp@computershare.com.hk) or simply completing the change request form (the "Change Request Form") on the reverse side and returning it to the Company c/o Computershare by using the mailing label at the bottom of the Change Request Form without the need to affix a stamp if you post it in Hong Kong. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company's website at www.shkp.com or the HKEx's website at www.shkp.com or the WKEx's website at www.shkp.com or the WKEx's

Should you have any queries relating to this letter, please call the Company's hotline at (852) 2828 8648 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully, YUNG Sheung-tat, Sandy Company Secretary

Corporate Communications mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors' report and its annual accounts together with a copy of the auditor's report, (b) the interim report, (c) a notice of meeting, (d) a listing document, (e) a circular, and (f) a proxy form.

This letter is made in English and Chinese. In case of any inconsistency, the English version shall prevail.

敬啟者:

新鴻基地產發展有限公司(「本公司」)

(i)二〇一四至一五年年報,(ii)有關建議之購回股份及發行股份之一般授權、重選董事及採納新約告之通函,以及(iii)二〇一五年股東週年大會代表委任表格(統稱「本次公司通訊」)之發佈通知 -般授權、重選董事及採納新組織章程細則及股東週年大會通

謹此告知,本次公司通訊的中英文版本已登載於本公司網站 www.shkp.com 及香港交易及結算所有限公司(「**港交所」**)網站www.hkexnews.hk,歡迎瀏覽。 閣下可(i)在本公司網站主頁選按「投資者關係」一項,再選擇「年報/中期報告」項(以閱覽二〇一四至一五年年報)及選擇「公告」項(以閱覽本次公司通訊之其他文件),並確認及同意「投資者關係」的免責聲明,或(ii)透過港交所網站,瀏覽本次公司通訊。如 閣下已選擇收取公司通訊(新述)之印刷本,隨函附奉 閣下所選擇之語言版本的本次公司 通訊之印刷本

本公司之二○一五年股東週年大會將於二○一五年十一月十二日(星期四)正午十二時假座香港港灣道三十號新鴻基中心五十三樓

若 閣下已選擇(或被視為已同意)透過本公司網站以電子方式收取公司通訊以代替收取印刷本,但(i)因任何理由以致在收取或接收本次公司通訊時遇到困難;或(ii)現欲領取本次公司通訊的印刷本,本公司將在收到 閣下之要求後寄上本次公司通訊的印刷本,費用全免。請將 閣下之要求後寄上本次公司通訊的印刷本,費用全免。請將 閣下之要求 經 其中央證券 引,存置本公司股東及認及權證持有人名册的過戶登記處),地址為 香港灣仔皇后大道東一八三號合和中心十七M樓,或電郵至 <u>shkp@computershare.com.hk</u>,通知本公司

如 閣下只收取本次公司通訊之中文版本或英文版本,惟希望免費索取另一種語言之印刷本,請以郵寄或電郵方式經中央證券向本公 司索取。

有關日後刊發之公司通訊,閣下有權在合理時間內(為不少於七天)經中央證券通知本公司,以更改語言版本及/或收取方式之選擇。閣下可以書面 (寄送至上述中央證券之地址)或電郵(至shkp@computershare.com.hk)方式通知本公司或填妥在本函背面的更改表格(「更改表格」),並使用更改表格下方之郵寄標籤寄至中央證券予本公司,如在香港投寄,毋須貼上郵票,否則,請貼上適當的郵票。更改 表格亦可於本公司網站 <u>www.shkp.com</u> 或港交所網站 <u>www.hkexnews.hk</u>下載。

如 閣下對本函有任何疑問,請於辦公時間星期一至星期五(公眾假期除外)上午九時至下午六時,致電本公司熱線電話 (852)2828 8648 查詢

各位登記股東及/或認股權證持有人 台照

公司秘書 容上達

二〇一五年十月九日

公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件,包括但不限於:(a)董事局報告書及年度賬目連同核數師報告書 (b)中期報告,(c)會議通告,(d)上市文件,(e)通函,以及(f)代表委任表格。

Change Request Form 更改表格					
Т	(Stock Code: 16) (Warrant Code: 144 c/o Computershare H	ong Kong Investor Services Limited ("Computershare") Centre, 183 Queen's Road East,	致:	新鴻基地產發展有限公司(「本公司」) (股份代號: 16) (認股權證代號: 1441) 經香港中央證券登記有限公司(「中央證券」) 香港灣仔皇后大道東一八三號 合和中心十七 M 樓	
I/We would like to change to receive all future Corporate Communications in the following manner: 本人/吾等欲更改收取日後刊發之所有公司通訊的方式如下: (Please mark an (X) in ONLY ONE of the following boxes) (請從下列選擇中,僅在其中一個空格內劃上「X」號)					
	my/our email addr 透過本公司網站 收取發送至以下 (Please provide the email as (請以英文正楷填寫董鄉地 Email Address 電郵地址	ress below when each Corporate Communication is www.shkp.com 以電子方式收取公司通訊以電郵地址的電郵通知;或 ddress in capital letters in English. The email address will be used only for no 垃,而電郵地址條供用作通知公司通訊已發佈。) mail address is provided, a notification letter of the publication of the Corpor 肯提供電郵地址,本公司將把有關公司通訊在本公司網站刊登的通知	made av 代替印序 tification of a	副本,並在每次公司通訊刊登於本公司網站時 release of Corporate Communications.) Lications on the Company's website will be sent to you by post)	
	in printed form in l 僅收取 英文印刷 本	z;或			
	in printed form in 僅收取 中文印刷				
	in printed form in both English and Chinese . 同時收取 英文及中文印刷本 。				
Full Name(s) of Shareholder(s) and/or Warrantholder(s) [#] 股東及/或認股權證持有人姓名 [#]			Contact telephone number 聯絡電話號碼		
(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫) Address [#] 地址 [#]					
(Please use ENGLISH BLOCK LETTERS					
Signature(s) 簽名				Date 日期	
		you download this form from the website. 假如 閣下從網站下載本表	格,請必須	***	
Notes 附註:					
 2. 3. 4. 	limited to (a) the directors' report and its annual accounts together with a copy of the auditor's report, (b) the interim report, (c) a notice of meeting, (d) a listing document, (e) a circular, and (f) a prosty form. 公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件,包括但不限於:(a)董事局報告書及年度賬目連同核數師報告書,(b)中期報告,(c)會議通告,(d)上市文件,(e)通函,以及(f)代表委任表格。 If your shares and/or warrants are held in joint names, the shareholder and/or warrantholder whose name stands first on the register(s) of members and/or warrantholders of the Company in respect of the joint holding should sign on this form in order to be valid. 刘屬麟名殷東及/或認股權證持有人,則本表格須由該名於本公司股東及/或認股權證持有人名冊上就聯名持有股份及/或認股權證其姓名位列首位的股東及/或認股權證持有人簽署,方為有效。 You are entitled at any time by reasonable notice (of not less than 7 days) in writing to the Company c/o Computershare at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email at shkp@computershare.com.hk or by completing and returning this form to change your choice of language and/or means of receipt of Corporate Communications. 图下有權體時在合理時間內(為不少於七天)以書面方式經中央證券通知本公司,地址為香港灣仔皇后大道東一八三號合和中心十七M 樓或電郵至 shkp@computershare.com.hk 或真妥及香河本条格,以更改,關下的收入可過期之語文版本及更成了建程。				
(i)	PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明 (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").				
(ii) (iii)	本聲明中所指的「個人資料」具有 Your supply of Personal Data to the 閣下是自顧向本公司提供個人資料 Your Personal Data may be disclose bodies for any of the stated purposes 本公司可就任何所說明的用途,將 個人資料作核實及證解用途, You have the right to request access	I香港法例第四百八十六章個人資料(私廳)條例(「私廳條例」中「個Company is on a voluntary basis. If you fail to provide sufficient information, 4。若 閣下未能提供足夠資料,本公司可能無法處理 閣下之指示。d or transferred by the Company to its subsidiaries, the registrar maintainin, and retained for such period as may be necessary for verification and record 陽下的個人資料披露或轉移給本公司的附屬公司、存置本公司股東及s to and/or correction of your Personal Data in accordance with the provision	人資料」的 the Compan g the registe purposes. 認股權證持 ons of the PI	涵義。 y may not be able to process your instructions. rs of members and warrantholders of the Company, and/or other companies or 有人名冊的過戶登記處、及/或其他公司或團體,並將在適當期間保留該等 OPO. Any such request for access to and/or correction of your Personal Data	
	should be in writing and sent to the F 閣下有權根據私隱條例的條文查 hkinfo@computershare.com.hk 。	Personal Data Privacy Officer of Computershare by post or by email to <u>hkinfo</u> 閱閱人:或修改 閣下個人資料。任何該等查閱及/或修改 閣下的個	@computers 国人資料的	hare.com.hk. 要求均須以書面方式郵寄至中央證券的個人資料私隱主任,或電郵至	

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郵寄標籤 MAILING LABEL

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閣下寄回此更改表格時,請將郵寄標籤剪貼於信封上。

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